

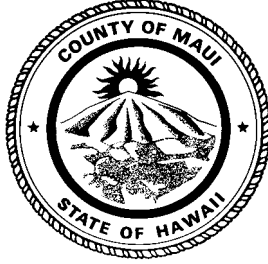
COUNTY OF MAUI
PLANNING DEPARTMENT
250 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
TELEPHONE: 270-7253

VARIANCE AND PUBLIC HEARING REQUIREMENTS
FOR TITLE 16.13 ONLY
(SIGN VARIANCES)

The following will be required for initiation of an application for variance from County Ordinances:

1. Completed application form (20 copies).
2. **Non-refundable filing fee** (see Fee Schedule, Table B, "Other Permits and Approvals") payable to *County of Maui, Director of Finance*.
3. Documents which identify the owner of the subject property (if lessee, submit copy of recorded lease document with at least an unexpired term of five years from the date of filing).
4. If applicant is not the owner, provide notarized written authorization from the owner for the application.
5. Dated photographs of the site or structure which relate to the variance request. Photographs shall be mounted on 8-1/2" x 11" sheets. (20 copies)
6. One (1) copy of all previously approved sign permits and violation notices for the subject parcel, if applicable (reduced to 8-1/2" x 11")
7. Twenty (20) copies of plans stamped, prepared by, or under the supervision of a licensed engineer, surveyor, or architect, if applicable. The plans shall be drawn to scale which shows, if applicable:
 - a. The property lines and easements, with dimensions and area calculations, of the subject property;
 - b. Location, size, spacing, setbacks, and dimensions of all existing and proposed buildings, structures, and improvements;

- c. The building elevations, sections, and floor plan and site sections which clearly define the character of the development;
 - d. The existing and proposed landscaping plans which show open spaces, plantings, and trees;
 - e. The existing streets which access the property and all proposed roads and parking areas, with dimensions;
 - f. All topographic information which show existing features and conditions and any proposed grading.
8. Location map identifying the site, adjacent roadways, and identifying landmarks (reduced to 8-1/2" x 11"). (20 copies)



VARIANCE APPLICATION
(TO BE TYPED OR PRINTED)

Applicant's Name: _____ Telephone No.: _____

Applicant's Mailing Address: _____

Applicant's interest, if not owner: _____

Owner's Name: _____ Telephone No.: _____

Owner's Mailing Address: _____

Project Name: _____ TMK: _____

Street Address: _____

Applicable Ordinance, rule or regulation and section in question:

Description of request (include existing uses and uses for which this application is being filed):

In order for the Board to grant the subject variance, the applicant presents evidence that the request meets one of the following requirements of Section 16.13.170 of the Sign Ordinance:

1. A variance may be granted for a structure or activity which is undertaken by a public agency or by a public utility regulated under HRS Chapter 269 or a private facility or improvement which is undertaken by a private entity and is clearly in the public interest; provided that the proposal is the practicable alternative which best conforms to the purpose of this chapter.

2. A variance may be granted for a sign if the following criteria are met:
 - a. Unique circumstances or special conditions exist which are peculiar to the land, structure, or activity involved;

b. The proposal is the most practicable alternative; and

c. The granting of the variance would not be contrary to the purposes of this chapter.

Applicant's Signature: _____ Date: _____